

**MINUTES OF REGULAR SESSION  
HIGHLAND CITY COUNCIL  
MONDAY, NOVEMBER 1, 2021**

Mayor Hemann called the Regular Session to order at 7:00pm. Council members Sloan, Frey, Bellm and Hipskind were present. Others in attendance were City Manager Conrad, City Attorney Michael McGinley, Directors Cook, Gillespie, Korte, Rosen, and Vasquez, Coordinator Hubbard, Interim Police Chief Becherer, Treasurer Nicolaidis, Deputy City Clerks Hediger and VonHatten, City Clerk Bellm, 62 citizens, and 2 members of news media.

**MINUTES**

Councilman Frey made a motion to approve the minutes of the October 5, 2021 Special Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Councilwoman Bellm made a motion to approve the minutes of the October 6, 2021 Special Session as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Councilman Frey made a motion to approve the minutes of the October 13, 2021 Special Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Councilwoman Bellm made a motion to approve the minutes of the October 18, 2021 Regular Session as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

**PRESENTATION**

President John Meadows of the Highland Jaycees Organization presented a \$1,500 check the City of Highland to go towards the bags area of the Recreational Area in Plaza Park.

**PUBLIC FORUM**

Citizens' Requests and Comments:

*Annual Lighted Christmas Parade – Special Event Application - Chamber of Commerce –* Hillarie Holzinger, Chamber Executive Director, and Jeanna Cook, Parade Chairman, requested permission to hold the annual Christmas Parade, on Friday, November 26, 2021, with a rain date of Saturday, November 27. The parade will begin staging at the elementary school campus at 5:00pm with the parade starting at 6:00pm, heading west on Lindenthal Avenue to Washington St., north on Washington Street, crossing Broadway and end on the north side of the Square. Councilwoman Bellm made a motion to approve the Highland Chamber of Commerce's request to hold the annual Christmas Parade, on Friday, November 26, 2021, at 6:00pm, as requested. Seconded by Councilman Frey.

*St. Paul School Winter Concert – Special Event Application* – Andrea Henze, Representative, requested permission for use of the downtown Square, on Sunday, December 5, 2021, 1:00pm-5:00pm, for the St. Paul School Band Winter Concert. The event would involve the band and choral students from St. Paul School. For the event, we are asking for the closure of Main Street, from Washington St. to Laurel Street, and use of the sound system at the gazebo. Councilman Frey made a motion to approve the request of St. Paul’s School for use of the square on Sunday, December 5, 2021, 1:00pm-5:00pm for their winter concert. Motion seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Requests & Comments of Council:

No comments or requests presented.

Staff Reports:

City Manager Chris Conrad announced the automated attendant went into effect today. Councilwoman Bellm reported she tested it today. There are a couple little things to tweak, but it worked well.

Mayor Hemann thanked the police officers and staff that worked at the open house event, yesterday, for all those that came through the new Public Safety Facility. City Manager Conrad reported the police department will move in first. We are still waiting on a few things for fire apparatus for the fire department.

**NEW BUSINESS**

Bill #21-169/RESOLUTION Authorizing Employment Agreement Between City and Carole A. Presson, Police Chief – Councilwoman Bellm made a motion to approve Bill #21-169/Resolution #21-11-2878 authorizing employment agreement between City and Carole A. Presson, Police Chief as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

**SWEARING IN**

Mayor Hemann swore in Carole A. Presson as Chief of Police.

**NEW BUSINESS (continued)**

Approve Notice of Municipal Letting, Bid #PW-19-19 for the Sanitary Sewer Trunk Main Rehabilitation – Councilman Frey made a motion to approve Notice of Municipal Letting, Bid #PW-19-19 for the Sanitary Sewer Trunk Main Rehabilitation as attached. Motion seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #21-170/RESOLUTION Approving and Authorizing the Execution of a Silver Lake Boat Lease with Terry and Pamela Schrupf – Councilwoman Bellm made a motion to approve Bill #21-170/Resolution #21-11-2879 approving and authorizing the execution of a Silver Lake Boat Lease with Terry and Pamela Schrupf as attached. Motion seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #21-171/RESOLUTION Rejecting all Bids for Notice of Municipal Letting #E-08-21,

for the Purchase of a Capacitor Bank for the Power Plant – Councilman Frey made a motion to approve Bill #21-171/Resolution #21-11-2880 rejecting all bids for Notice of Municipal Letting #E-08-21, for the purchase of a capacitor bank for the power plant as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #21-172/ORDINANCE Declaring Personal Property of the City, Surplus and Authorizing its Sale and/or Disposal, Including Highland EMS Equipment, and other Personal Property – Councilwoman Bellm made a motion to approve Bill #21-172/Ordinance #3142 declaring personal property of the City, surplus and authorizing its sale and/or disposal, including Highland EMS Equipment, and other personal property as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #21-173/RESOLUTION Waiving Competitive Bidding Requirement and Authorizing Purchase of Two Lucas Automatic Compression Systems from Stryker Medical for the EMS Department – Councilman Frey made a motion to approve Bill #21-173/Resolution #21-11-2881 waiving competitive bidding requirement and authorizing purchase of two Lucas Automatic Compression Systems from Stryker Medical for the EMS Department, in the amount of \$36,703.88, as attached; seconded by Councilwoman Bellm. City Manager Conrad reported these are being purchased with our first round of ARPA (Federal American Rescue Protection Act) funds. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Bill #21-174/ORDINANCE Declaring Personal Property of the City, Surplus and Authorizing its Sale and/or Disposal, Including Highland Communication Services Equipment, and other Personal Property – Councilwoman Bellm made a motion to approve Bill #21-174/Ordinance #3143 declaring personal property of the City, surplus and authorizing its sale and/or disposal, including Highland Communication Services Equipment, and other personal property as attached; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

## **REPORT**

Accepting Expenditures Report #1206 for October 9, 2021 through October 29, 2021 - Councilman Frey made a motion to accept Expenditures Report #1206 for October 9, 2021 through October 29, 2021 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Frey, Bellm and Hipskind voted aye, none nay. Motion carried.

Councilwoman Bellm made a motion to temporarily adjourn this regular session to enter into executive session under the Illinois Open Meetings Act 5 ILCS 120/2 (c)(1) to discuss the approval of executive session minutes. Motion seconded by Councilman Frey. Open Meeting temporarily adjourned at 7:19pm.

Mayor Hemann reconvened the Regular Session at 7:27pm. Council members Hipskind, Bellm, Frey and Sloan were present. Others in attendance were City Manager Conrad, City Attorney McGinley, Deputy City Clerks Hediger and VonHatten, and City Clerk Bellm.

Mayor Hemann stated nothing discussed in Executive Session would be acted upon in Open Session this today.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Frey. Roll Call Vote: Councilmembers Sloan, Frey, and Bellm voted aye, none nay. Motion carried and meeting adjourned at 7:28pm.

Kevin B. Hemann, Mayor

Barbara Bellm, City Clerk